



**Drilling/Soil Boring Audit Form
Underground Storage Tank Management Division**

RESULTS:

- Satisfactory
- Issues

Date: _____ Project Manager: _____ DHEC Field Staff: _____

Contractor: _____ Contractor Field Staff: _____

Drilling Company: _____ Driller's Name: _____

Driller's Certification Number: _____ Same information as ACQAP/SSWP? _____

Site Number: _____ Site Name: _____

Time Arrived at Site: _____ Time Leaving Site: _____ Weather Conditions: _____

Which SB/MW location? _____ Monitoring Well Approval Form on Site? YES NO

Type of Rig: _____ Bit Size: _____ Auger Size: _____

Method: Hollow-stem Solid-stem Mud-rotary Air-rotary Other: _____

Drilling fluids? YES NO Type of Sampler: Hammer-weight Fall Other: _____

Depth to Groundwater: _____ Total Depth of Borehole: _____

Screened Interval: _____ Gravel Pack Size: _____ Gravel Pack Interval: _____

Bentonite Type: _____ Bentonite Interval: _____

Bentonite Hydrated: YES NO Length of Time: _____

Geologist's and/or driller's log completed correctly? YES NO

IDW contained properly? YES NO Labeled properly?..... YES NO

Equipment decontamination observed? YES NO

Equipment appeared to be decontaminated?..... YES NO

Materials stored and handled properly? YES NO

PPE handled, stored, and worn properly?..... YES NO

Soil samples collected and stored properly?..... YES NO

Type of soil sample collected: Lithology Screening Grain Size Lab Analysis Other: _____

Signature: _____ Date: _____

Notes: _____

Notes (continued): _____

UST DRILLING AND SOIL BORING AUDIT FORM

- Purpose of the form is to record information gathered during an audit of drilling and soil boring activities.
- DHEC UST Project Managers and Field Staff.
- Item-by-item instructions for completing the form.
 - Fill in all Site Information boxes
 - Answer all the questions and record any applicable information in the blanks.
 - Sign and date the form.
 - Record any applicable notes.
- Form is scanned and saved electronically – Record Group Number 169, Retention Schedule 13300