



**UNDERGROUND STORAGE TANK MANAGEMENT DIVISION  
CHANGE OF SERVICE FORM**  
This form can be used to comply with UST Control Regulations R61.92, Section 280.71(a)

**UST Facility**

**Installer Information**

Facility ID#	Facility Name	Installation Company
Physical Address		Installer Phone Number
City	Owner Phone Number	Installer Email Address

**Dispenser Replacement**

**Please complete this section for dispenser replacements. You may use the same form if you are replacing dispensers and piping. This form is acceptable to meet the 30 day notification requirement. Note: European Suction dispenser replacements are exempt from the UDC requirement if the replacement does not involve any connectors, risers or piping below the union or check valve.**

	Dispenser #	Dispenser #	Dispenser #	Dispenser #	Dispenser #
Indicate Pressure(P), European Suction (ES) or American Suction (AS)	<input type="checkbox"/> P <input type="checkbox"/> ES <input type="checkbox"/> AS	<input type="checkbox"/> P <input type="checkbox"/> ES <input type="checkbox"/> AS	<input type="checkbox"/> P <input type="checkbox"/> ES <input type="checkbox"/> AS	<input type="checkbox"/> P <input type="checkbox"/> ES <input type="checkbox"/> AS	<input type="checkbox"/> P <input type="checkbox"/> ES <input type="checkbox"/> AS
Is Under Dispenser Containment (UDC) already present?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No
If no, indicate type of UDC to be installed					
Will the UDC integrity test be completed and submitted to the UST Program?	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input type="checkbox"/> No

**Piping Replacement**

**Please complete this section for piping replacements. You may use the same form if you are replacing dispensers and piping. This form is acceptable to meet the 30 day notification requirement. For piping replacement, you must attach a map to this form indicating the location of the sensors and sumps. Note: Sampling is required for all piping replacements and must be submitted within 60 days of the replacement.**

	Line#/Product	Line#/Product	Line#/Product	Line#/Product	Line#/Product
Indicate tank #					
Proposed piping manufacturer/type					
Total current length of piping					
Length of piping being replaced	Start Point: End Point:	Start Point: End Point:	Start Point: End Point:	Start Point: End Point:	Start Point: End Point:
Indicate dispensers impacted					
Indicate other sumps impacted					
Indicate if it will be open (O), closed (C) or approved hybrid (H)	<input type="checkbox"/> O <input type="checkbox"/> C <input type="checkbox"/> H	<input type="checkbox"/> O <input type="checkbox"/> C <input type="checkbox"/> H	<input type="checkbox"/> O <input type="checkbox"/> C <input type="checkbox"/> H	<input type="checkbox"/> O <input type="checkbox"/> C <input type="checkbox"/> H	<input type="checkbox"/> O <input type="checkbox"/> C <input type="checkbox"/> H

**Product Change**

**The UST Program must be notified of all product changes that involve transitioning from a regulated to an unregulated substance or vice versa. Please complete this section for applicable product changes. Sampling is required after notification and before the change in service. Results must be submitted within 60 days of the change in service. Note: If you are switching to Ethanol blends greater than E10 or Biodiesel blends greater than B50, you must also complete DHEC Form 3385.**

Current product being stored: _____	Tank: _____	New proposed product to be stored: _____
Current product being stored: _____	Tank: _____	New proposed product to be stored: _____
Current product being stored: _____	Tank: _____	New proposed product to be stored: _____

I hereby certify that all the information contained in this report is true, accurate, and in full compliance with legal requirements. Records must be kept for the life of the UST system.

Installer Signature: _____	Date: _____
Owner Signature: _____	Date: _____



## Change of Service for Underground Storage Tanks (USTs)

### General Information:

The primary purpose of this form is to provide consistency in the change of service requirements as outlined by the South Carolina Underground Storage Tank Regulations 61-92. Please type or print in ink. Also, please be sure that you have signatures in ink.

*Who must complete this form?*

Any person or their authorized representative (such as a tester or contractor) that conducts dispenser replacements, piping replacements and product changes.

*What USTs are included?*

An UST system is defined as any one or combination of tanks that is used to contain an accumulation of regulated substances, and whose volume (including connected underground piping) is 10 percent or more beneath the ground. Regulated USTs store petroleum or hazardous substances. This includes UST systems with field-constructed tanks and airport hydrant fuel distribution systems.

*What Tanks are Excluded from these Requirements?*

- Tanks removed from the ground prior to January 1, 1986;
- Farm or residential tanks of 1,100 gallons or less used to store motor fuel for noncommercial purposes;
- Tanks storing heating oil for use on the premise being stored;
- Septic tanks;
- Certain pipeline facilities regulated under Chapters 601 and 603 of Title 49;
- Surface impoundments, pits, ponds, or lagoons;
- Storm water or wastewater collection systems;
- Flow-through process tanks;
- Liquid traps or associated gathering lines directly related to oil or gas production and gathering operations;
- Tanks on or above the floor of underground areas, such as basements or tunnels;
- Tanks with a capacity of 110 gallons or less;
- Wastewater treatment tank systems;
- UST systems containing radioactive materials that are regulated under the Atomic Energy Act of 1954;
- UST systems that are part of an emergency generator system at nuclear power generation facilities regulated by the Nuclear Regulatory Commission under 10 CFR part 50.

### *What Substances are Covered?*

These requirements apply to USTs containing petroleum or certain hazardous substances. Petroleum includes gasoline, used oil, diesel fuel, crude oil, or any fraction thereof which is liquid at standard conditions of temperature and pressure (60 degrees F and 14.7 pounds per square inch absolute). Hazardous substances are those found in Section 101 (14) of the Comprehensive Environmental Response Compensation and Liability Act (CERCLA) of 1980 with the exception of those substances regulated as hazardous waste under Subtitle C of the Resource Conservation and Recovery Act (RCRA).

### **Instructions for Completing the Liquid Sensor Functionality test Form:**

UST Facility Information: Enter name and complete address of the facility, the permit identification number for the facility, and the owner phone number.

Person Conducting the Test: Enter the installer's company (if applicable), their company phone number (if applicable) and the company email address (if applicable).

#### Dispenser Replacement (if applicable):

- 1) Indicate the dispenser number(s) to be replaced in the appropriate box.
- 2) Indicate the type of system by checking the appropriate box for each applicable dispenser.
- 3) Indicate if under dispenser containment (UDC) is present by checking *yes* or *no* for each applicable dispenser.
  - a) If *no*, indicate the type of UDC to be installed in the appropriate box for each applicable dispenser.
- 4) Indicate if UDC integrity testing will be conducted and submitted to the Department by checking *yes* or *no* for each applicable dispenser.

#### Piping Replacement (if applicable):

- 1) Indicate the line(s) and product(s) to be replaced in the appropriate box.
- 2) Indicate the tank number(s) associated with each line being replaced in the appropriate box.
- 3) Indicate the type of piping being installed for each line being replaced in the appropriate box.
- 4) Indicate the total **current** length of piping before replacement for each line being replaced in the appropriate box.
- 5) Indicate the length of piping being replaced for each for each line in the appropriate box. Be sure to indicate the starting and ending points of the line replacement.
- 6) Indicate if there are and dispensers being impacted for each line being replaced in the appropriate box. If dispensers are being replaced in conjunction with the piping replacement, you must also complete the first part of this form.

- 7) Indicate if any other containment sumps will be impacted for each line being replaced in the appropriate box.
- 8) Indicate if the system will be open, closed or approved hybrid by checking the appropriate box for each line being replaced in the appropriate box. Note: hybrid systems must receive prior approval before completing a piping replacement.

**Product Change (if applicable):**

- 1) Indicate the current product being stored in the appropriate blank.
- 2) Indicate the tank associated with the product in the appropriate blank.
- 3) Indicate the proposed product to be stored in the appropriate blank. Note: if the new product is an alternative fuel greater than E10 or B20, DHEC form 3385 "Alternative Fuel Checklist" must also be completed.

**Installer Signature:** The person completing the replacement or product change must sign and date the form.

**Owner Signature:** The tank owner must sign and date the form.

**Office Mechanics and Filing:**

After completing the form, submit a copy to the Department and retain a copy in your files. It will become part of your permanent file.

**Retention Schedule:** Forms will be retained within DHEC's electronic records for a period of 13 years after tanks are permanently closed under retention schedule 10304.

**Contact Information:** Please contact the UST Division at (803) 898-0589 for further information.